

Bladen County Schools

1489 US Hwy 701 South

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Elizabethtown, North Carolina 28337

Telephone: (910) 862-4136 Fax: (910) 862-4277

April 22, 2016

«Prenome» «First_Name» «Last_Name»
«Representing»
«School»

Dear «Prenome» «Last_Name»:

I am pleased to personally invite you to participate in the EC Leadership Team's Annual Program Review Day on Wednesday, May 11, 2016 from 8:00am until 3:00pm at the Bladen County Board of Education. Your presence is important because you represent «Representing» and «School». We will use this time to finalize the district self-assessment and practice profile due to the Department of Public Instruction (DPI).

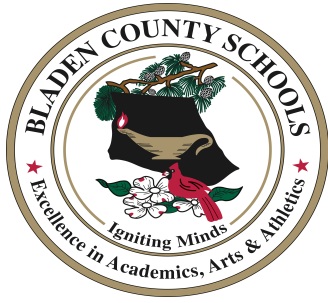
Please notify me as soon as possible if you are unable to participate. If you are able to participate, please go into MyLearningPlan and register for this in-county event from the professional development catalog. If you require a substitute teacher for this day, please use the code 3-5210-060-163-«school_code_»-000-00.

Attached is the tentative agenda. Each participant should bring a device that connects to the Internet. Please note that this will be a fast-paced, highly-structured event in which school representatives will need to prepare in advance. The week prior to the event, a collection of reports will be provided to «Notebook_provided_to». Electronic versions of the reports are also available. You will be asked to review the reports and be able to discuss general trends that emerge during your review. You are encouraged to share the information with school administrators, school improvement teams, and other groups ahead of time in order to solicit feedback. Because of the advanced preparation required, we are issuing each participant 10 contact hours toward licensure credit.

Sincerely,

Dr. Reida Smith Roberts
Director of Exceptional Children's Services

CC: Dr. Robert Taylor, Superintendent
Dr. Tanya Head, Assistant Superintendent
«Supervisor»



Bladen County Schools

EC Leadership Team

Annual Program Review Day

May 11, 2016

Agenda

Time	Activity
8:00am-8:30am	Registration, connect electronic device to the Internet, locate wiki
8:30am-10:30am	<p>Discovery of findings and guided discussion of the following data sets:</p> <ul style="list-style-type: none"> suspensions failures over-age students initial referral process specialty designed instruction progress charts EC performance indicators record reviews, EVASS <p>Note: All data sets will be provided to participants ahead of time or during the event. No written work is required of participants prior to the event.</p>
10:30am-11:30am	Professional development calendar planning for Summer 2016 and 2016-2017 school year
11:30am-12:15pm	Lunch (provided)
12:15pm -1:15pm	Student profiles (each participant will select one student ahead of time)
1:15pm -2:30pm	LEA Self-Assessment, Practice Profile, and Executive Summary of Findings Culminating Activity
2:30pm-3:00pm	Strength Finder Book Study Culminating Activity

Important Notes:

- Once you have obtained your principal's approval, be sure to register for the event on MyLearning Plan and secure a substitute teacher.
- Bring an electronic device that connects to the Internet. You may want to test your device at the BOE prior to the event to make sure that it will connect to the BOE wireless signal.
- Select a student you are currently working with that you are interested in completing a profile on.
- Review school reports provided the week prior to the event.